Dell Optiplex GX620 Floppy Drive Replacement

This guide will show you how to remove the floppy drive from a Dell Optiplex GX620.

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INTRODUCTION

The GX620 has a 3.5 inch floppy disk drive. The back end of the traditional floppy drive contains a port for a standard cable that connects to the motherboard. Also here is a connection for power from the power supply.

🔧 TOOLS:

- Phillips #1 Screwdriver (1)
- Anti-Static Wrist Strap (1)

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Step 1 — How to unplug and discharge before repair

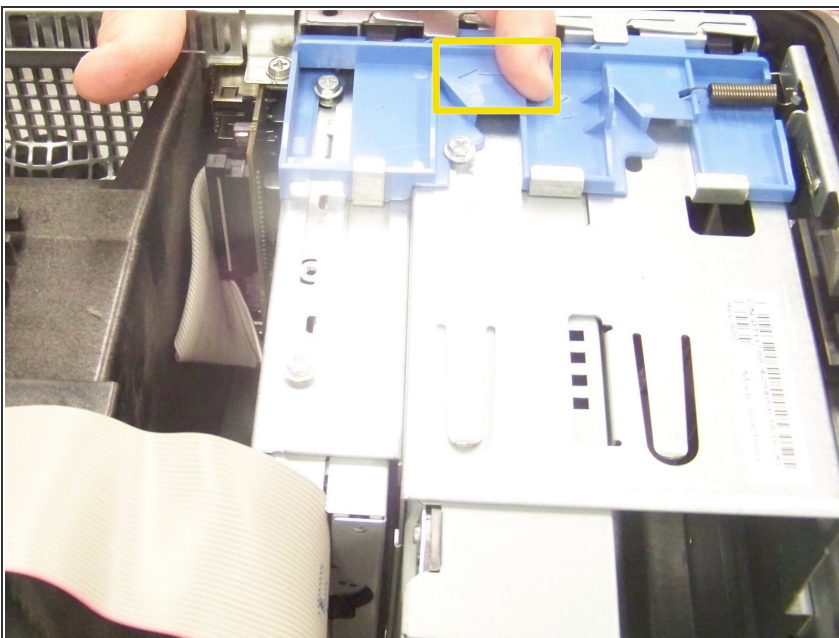- Power down your PC and remove the power cord from the back.

Step 2

- Press and hold the power button for about 10 seconds, then release.
  - ⓘ This helps drain any remaining power stored in the capacitors, so that you can safely work on the internal components.

Step 3 — Dell Optiplex GX620 Side Panel Disassembly

- With the computer standing upright, firmly pull on the tab at the back of the computer.

- When the side panel pops free, gently pull the panel away from the computer.

- (i) If you have trouble freeing the side panel from the case, you may need to pull the tab a bit harder.
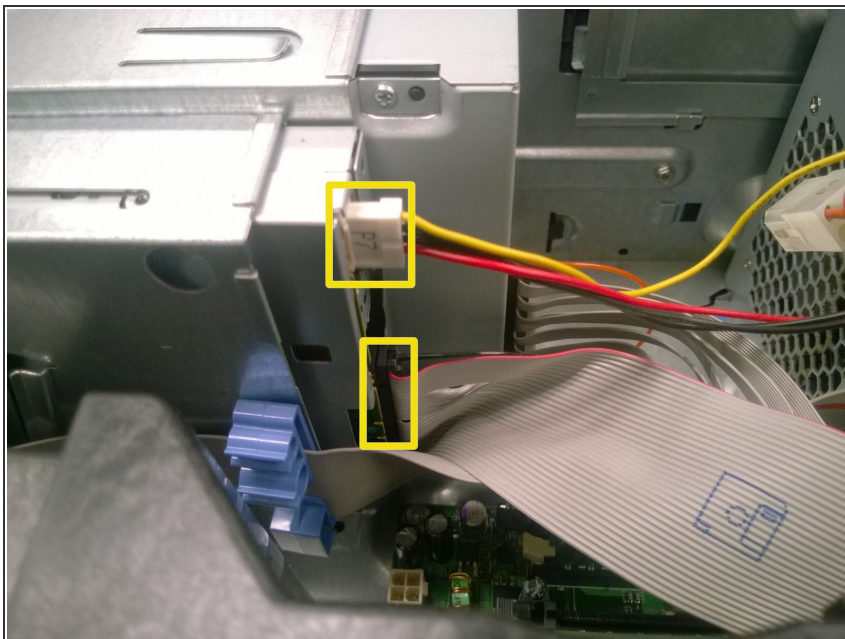
Step 4 — Remove the drive panel

- Slide the blue latch downward until the panel can be removed from it's hinges.
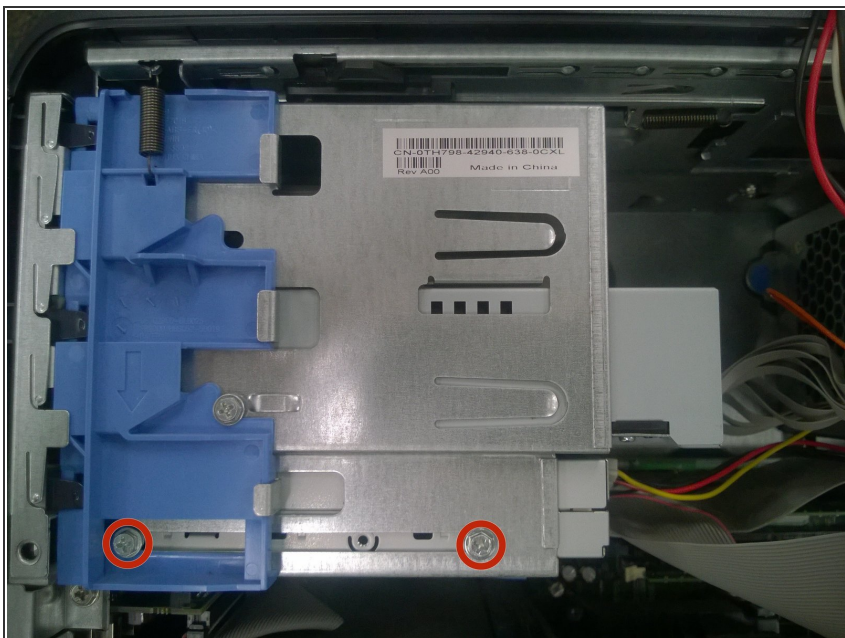
Step 5 — Disconnect the cables

- Gently remove the floppy-drive and power cables from the back of the floppy drive.

Step 6 — Remove the screws

- With a Phillips #1 screwdriver, remove the screws connecting the floppy drive to the drive bay. Set the

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screws aside in a location where you may use them at a later time.

Step 7 — Remove the floppy drive

● To remove the unconnected floppy drive from the drive bay, slide the drive towards the front of the computer.

To reassemble your device, follow these instructions in reverse order.

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